

STEPS ARE ONLY TO BE USED AS A LAST RESORT AND JUSTIFIED IN RAMS

WORK SITE			
Permit Issued to:		PERMIT NO.	Date:
Work Site:			Time of Inspection:
Work to be done: (brief description)			Time of Issue:
Issued by (EPS manager):		Sign:	Duration of permit: (must not exceed 12 hrs)
Issued to (Supervisor and operatives):		Sign:	

CONTROL MEASURES		
	Yes	No
Can the need to access/work at height be avoided?	[]	[]
Can alternative methods be employed?	[]	[]
STEP LADDER		
<i>A stepladder/ladder is suitable for use on site, but only if a suitable working platform/access cannot be provided and the task is less than 30 minutes in duration.</i>		
Is the stepladder class 1 and EN 131 ladders of suitable size?	[]	[]
Is the stepladder erected on a smooth, even, non-slip surface?	[]	[]
Is the stepladder able to be used without over-reaching?	[]	[]
Has the stepladder been checked before use and in the last 7 days by management?	[]	[]
Is the stepladder being used for short duration work only?	[]	[]
Has appropriate warning been delivered?	[]	[]
Is duration of time on steps less than 30 minutes?	[]	[]
Are there obstacles at the foot of stepladder position?	[]	[]
Are there obstacles at height of the step ladder?	[]	[]
*Where it is not reasonably practicable to implement the first hierarchy measure, pass to the next giving reasons for unsuitability.		
This Permit to work is valid for the above location and date of issue only.		

APPROVAL/ACCEPTANCE			
Returned by:		Signed:	Date/Time:
EPS Manager Signed:			